

## **PUBLIC NOTICE**

City of Tallahassee  
Department of Housing and Community Resilience  
2024 SHIP Annual Report  
Available for Public Comment

The City of Tallahassee's State Housing Initiatives Partnership (SHIP) Annual Report for state fiscal years 2021, 2022, and 2023 is now available for public viewing online on the City's website at [www.talgov.com/housing](http://www.talgov.com/housing).

The City of Tallahassee's Housing Division partners with community agencies to build and preserve the inventory of affordable housing within the City, and to provide pathways out of homelessness for vulnerable neighbors. The SHIP Program provides funding to local governments as an incentive to create partnerships that produce and preserve affordable homeownership and multifamily housing. The program is designed to serve very low, low- and moderate-income families. The SHIP Annual Report identifies total funding allocated, project expenditures, demographics, and income levels of households served for the state fiscal year 2021-2022 closeout period. The report is submitted to the Florida Legislature each year providing outcomes for the SHIP Program.

To obtain a printed copy of the report or to receive special accommodations for viewing the report, please contact the Housing Division at 850-891-6566. You may mail or email your request to:

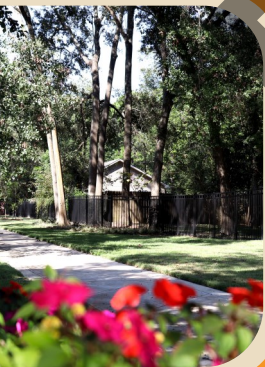
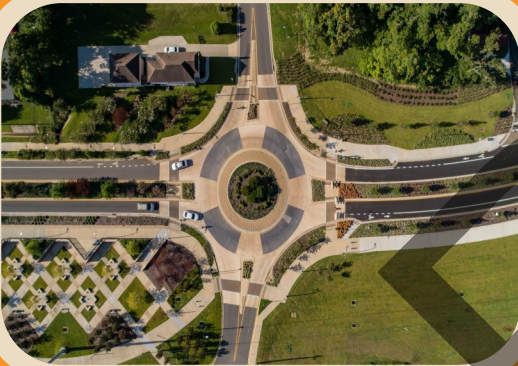
City of Tallahassee Housing Division  
300 South Adams St., B-27  
Tallahassee, Florida 32301  
Email: [Housing@talgov.com](mailto:Housing@talgov.com)

You may provide comments via email or mail with your name and address by 5:00PM EST Wednesday, September 4, 2024.



**CITY OF  
TALLAHASSEE**

# **FY 2024 SHIP Annual Report**



Prepared by  
**Department of Housing and Community Resilience**

### EXECUTIVE SUMMARY

Each year by September 15, the City of Tallahassee is required to submit the State Housing Initiatives Partnership (SHIP) Annual Report to the Florida Housing Finance Corporation, documenting the expenditures of SHIP funds. The City has three years in which to expend the annual allocation.

This year's report closes out the FY 2021-2022 SHIP program year. The City expended a total of \$1,423,758.04 in state allocation and program income. All required set asides were achieved: a) 65% of funds for homeownership projects; b) 75% of funds for construction/rehabilitation projects; c) 30% of funds for very low-income households; d) 30% for low-income households; and e) 20% of funds for special needs households. For this report, 82% of SHIP funds were spent on households at or below 80% AMI, with 60% of those assisting households at or below 50% AMI. The remaining 18% was expended for Administration and Homeownership Counseling.

Table 1

Source of Funds (FY2021-2022)	Amount
<i>FY 2021-2022 State Annual Distribution</i>	\$1,366,028.00
<i>Program Income</i>	\$62,179.86
<i>(less) Carryover from Previous Year</i>	- \$3,879.77
<b>TOTAL:</b>	<b>\$1,424,328.09</b>

Table 2

Total Expenditures (FY2021-2022)	Amount
<i>Homeownership Activities (see breakdown in Table 3)</i>	\$ 1,163,677.34
<i>Administration</i>	\$89,774.00
<i>Homeownership Counseling</i>	\$175,000.00
<i>(less) Carryover to Next Year</i>	- 4,123.25
<b>TOTAL:</b>	<b>\$1,424,328.09</b>

Table 3

Activity Expenditures (FY2021-2022)	Amount	Number of Units
<i>Owner Occupied Repair, Rehabilitation, Reconstruction</i>	\$1,020,967.34	31
<i>Accessibility Rehabilitation</i>	\$142,710.00	11
<b>TOTAL:</b>	<b>\$1,163,677.34</b>	<b>42</b>

Table 4

Interim 1 Encumbrances (FY 2022-2023)	Amount	# of Units (anticipated)
<i>Repair, Rehabilitation, Reconstruction, New Construction</i>	\$1,257,052.00	30
<i>Accessibility Rehabilitation</i>	\$150,000.00	10
<i>Down Payment Assistance</i>	\$250,000.00	8
<i>Administration (10%)</i>	\$190,470.00	NA
<i>Homeownership Counseling (~5%)</i>	\$125,000.00	NA
<b>TOTAL:</b>	<b>\$1,972,522.00</b>	<b>48</b>

**SHIP Distribution Summary**

**Homeownership**

Code	Strategy	Expended Amount	Units	Encumbered Amount	Units	Unencumbered Amount	Units
3	Owner Occupied Emergency Home Repair	\$259,581.85	21				
3	Substantial / Major Rehab / Reconstruction	\$690,085.49	7				
3	Owner-Occupied Rehab- Accessibility Rehab	\$142,710.00	11				
4	Substantial / Major Rehab / Reconstruction	\$71,300.00	3				

**Homeownership Totals: \$1,163,677.34 42**

**Rentals**

Code	Strategy	Expended Amount	Units	Encumbered Amount	Units	Unencumbered Amount	Units
<b>Rental Totals:</b>							

**Subtotals: \$1,163,677.34 42**

**Additional Use of Funds**

Use	Expended
Administrative	\$89,774.00
Homeownership Counseling	\$175,000.00
Admin From Program Income	\$0.00
Admin From Disaster Funds	\$0.00

**Totals: \$1,428,451.34 42 \$0.00 \$0.00**

**Total Revenue (Actual and/or Anticipated) for Local SHIP Trust Fund**

Source of Funds	Amount
State Annual Distribution	\$1,366,028.00
Program Income (Interest)	\$1,605.51
Program Income (Payments)	\$60,574.35
Recaptured Funds	\$0.00
Disaster Funds	\$0.00
Other Funds	\$0.00
Carryover funds from previous year	-\$3,879.77
<b>Total:</b>	<b>\$1,424,328.09</b>

**\* Carry Forward to Next Year: -\$4,123.25**

NOTE: This carry forward amount will only be accurate when all revenue amounts and all expended, encumbered and unencumbered amounts have been added to Form 1

**Form 2**

**Rental Unit Information**

Description	Eff.	1 Bed	2 Bed	3 Bed	4 Bed
ELI	426	456	575	752	929
VLI	711	761	913	1,055	1,177
LOW	1,137	1,218	1,462	1,688	1,883
MOD	1,707	1,828	2,193	2,533	2,826
Up to 140%	1,991	2,133	2,558	2,955	3,297

**Recap of Funding Sources for Units Produced ("Leveraging")**

Source of Funds Produced through June 30th for Units	Amount of Funds Expended to Date	% of Total Value
SHIP Funds Expended	\$1,163,677.34	92.34%
Public Moneys Expended	\$96,559.00	7.66%
Private Funds Expended	\$0.00	.00%
Owner Contribution	\$0.00	.00%
Total Value of All Units	\$1,260,236.34	100.00%

**SHIP Program Compliance Summary - Home Ownership/Construction/Rehab**

Compliance Category	SHIP Funds	Trust Funds	% of Trust Fund	FL Statute Minimum %
Homeownership	\$1,163,677.34	\$1,362,148.23	85.43%	65%
Construction / Rehabilitation	\$1,163,677.34	\$1,362,148.23	85.43%	75%

**Program Compliance - Income Set-Asides**

Income Category	SHIP Funds	Total Available Funds % *
Extremely Low (30% AMI)	\$389,975.88	27.38%
Very Low 50% AMI)	\$467,735.46	32.84%
Low 80% AMI)	\$305,966.00	21.48%
Moderate (80%-120% AMI)	\$0.00	.00%
Over 120%-140%	\$0.00	.00%
<b>Totals:</b>	<b>\$1,163,677.34</b>	<b>81.70%</b>

**Project Funding for Expended Funds Only**

Form SHIP AR/2009  
67-38.008 (5), F.A.C.  
Effective Date: 5/23/2017

Income Category	Total Funds Mortgages, Loans & DPL's	Mortgages, Loans & DPL Unit #s	Total Funds SHIP Grants	SHIP Grant Unit #s	Total SHIP Funds Expended	Total # Units
Extremely Low	\$347,875.88	14	\$42,100.00	3	\$389,975.88	17
Very Low	\$400,755.46	10	\$66,980.00	5	\$467,735.46	15
Low	\$250,266.00	6	\$55,700.00	4	\$305,966.00	10
Moderate		0		0	\$0.00	0
Over 120%-140%		0		0	\$0.00	0
<b>Totals:</b>	<b>\$998,897.34</b>	<b>30</b>	<b>\$164,780.00</b>	<b>12</b>	<b>\$1,163,677.34</b>	<b>42</b>

**Form 3**

**Number of Households/Units Produced**

Strategy	List Unincorporated and Each Municipality						Total
		ELI	VLI	Low	Mod	Over 140%	
Owner Occupied Emergency Home Repair	Tallahassee	11	8	2			21
Substantial / Major Rehab / Reconstruction	Tallahassee	3	3	4			10
Owner-Occupied Rehab-Accessibility Rehab	Tallahassee	3	4	4			11
<b>Totals:</b>		<b>17</b>	<b>15</b>	<b>10</b>			<b>42</b>

**Characteristics/Age (Head of Household)**

Description	List Unincorporated and Each Municipality					Total
		0 - 25	26 - 40	41 - 61	62+	
Owner Occupied Emergency Home Repair	Tallahassee			10	11	21
Substantial / Major Rehab / Reconstruction	Tallahassee			5	5	10
Owner-Occupied Rehab-Accessibility Rehab	Tallahassee			1	10	11
<b>Totals:</b>				<b>16</b>	<b>26</b>	<b>42</b>

**Family Size**

Description	List Unincorporated and Each Municipality				Total
		1 Person	2- 4 People	5 + People	
Owner Occupied Emergency Home Repair	Tallahassee	17	3	1	21

Substantial / Major Rehab / Reconstruction	Tallahassee	6	3	1	10
Owner-Occupied Rehab-Accessibility Rehab	Tallahassee	9	2		11
<b>Totals:</b>		<b>32</b>	<b>8</b>	<b>2</b>	<b>42</b>

**Race (Head of Household)**

Description	List Unincorporated and Each Municipality	White	Black	Hispanic	Asian	Amer-Indian	Other	Total
Owner Occupied Emergency Home Repair	Tallahassee	3	18					21
Substantial / Major Rehab / Reconstruction	Tallahassee	1	8			1		10
Owner-Occupied Rehab-Accessibility Rehab	Tallahassee	1	10					11
<b>Totals:</b>		<b>5</b>	<b>36</b>			<b>1</b>		<b>42</b>

**Demographics (Any Member of Household)**

Description	List Unincorporated and Each Municipality	Farm Worker	Home-less	Elderly	Total
Owner Occupied Emergency Home Repair	Tallahassee			4	4
Substantial / Major Rehab / Reconstruction	Tallahassee				0
Owner-Occupied Rehab-Accessibility Rehab	Tallahassee			4	4
<b>Totals:</b>				<b>8</b>	<b>8</b>

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**Status of Incentive Strategies**

Incentive	Description (If Other)	Category	Status	Year Adopted (or N/A)
Expedited permitting	Permits for affordable housing are expedited to a greater degree than other projects.	Required	Implemented, in LHAP	1993
Ongoing review process	A review of local policies, ordinances, regulation and plan provisions examines whether they will increase the cost of housing prior to their adoption.	Required	Implemented, in LHAP	2009
Other	Technical assistance: staff from various City departments are available to consult on project feasibility at the outset of project planning.	Required	Implemented, in LHAP	1993
Other	Natural Area Inventory: staff services are offered to perform a Natural Area Inventory for small certified affordable housing projects	Required	Implemented, in LHAP	2008
Impact fee modifications	Affordable housing units receive water and sewer connection fee exemptions and waivers of other application/permit fees	Required	Implemented, in LHAP	2008
Flexible densities	Density bonuses are provided for inclusionary housing and affordable housing projects	Required	Implemented, in LHAP	2005
Allowance of accessory dwelling units	The City allows attached and detached accessory dwelling units in residential zoning districts.	Required	Implemented, in LHAP	2001
Printed inventory of public owned lands	The City public posts an inventory list of all real property within its jurisdiction, to which the municipality holds fee simple title, that is appropriate for use as affordable housing	Required	Implemented, in LHAP	2006
Other	Regulation Reduction: Housing developers that commit to sell or rent homes to households earning less than 80% AMI or participate in the City's Inclusionary Housing Program may receive reductions in urban forest and landscape requirements.	Required	Implemented, in LHAP	2014



Allowance of flexible lot sizes	And Site Design Flexibility: Affordable housing projects will be offered certain site design flexibility to maximize development such as reduction of required setbacks, reduction of lot dimensions and size, and alternative buffers.	Required	Implemented, in LHAP	2022
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### Support Services

- Homebuyer education, financial counseling, and credit counseling for first time homebuyers.
- Foreclosure counseling for current homeowners.
- Landlord and tenant mediation program to provide supportive services and conflict resolution to tenants.
- Lead-based paint risk assessments and abatement.
- Temporary relocation services for residents displaced due to major repairs on their homes.
- Permanent relocation services for income eligible families displaced by natural disasters such as fires, floods, or hurricanes; or through code enforcement action.
- Weatherization assistance to help low-income households in target neighborhoods for better energy efficiency and lower utility demand.
- Public services through the Human Services Division: childcare services, accessibility services for the disabled, emergency services for disasters, crisis counseling, health care services, senior and elderly services, youth afterschool services, and basic needs programs.
- A network of services for the homeless and those threatened with homelessness, including provision of shelter, transitional housing, addiction treatment, case management and employment training or placement.
- Rapid rehousing and homelessness prevention services to those experiencing homelessness.

### Other Accomplishments

**MULTIFAMILY DEVELOPMENT**

- o Provided TA and guidance to developers encouraging the inclusion of affordable units:
- o Providing gap financing
- o Providing free environmental review facilitation
- o Providing water/sewer tap fee waivers to developer who include affordable units
- o Provide direction on proformas, underwriting, and securing private/public financing for their projects

**PROGRAMS**

- o The City's owner occupied rehabilitation and repair program is still at capacity; will assist over 100 clients through repairs, rehab, or reconstruction.
- o Partnered with Neighborhood Affairs Division and a local nonprofit to provide SHIP funding for repairs targeting specific neighborhoods through the Neighborhood First Plan process.
- o Closed \$1M in DPA loans to over 30 new homebuyers using SHIP, HOME, and Treasury ARPA funding.

### Availability for Public Inspection and Comments

A public notice was posted on the City's webpage on \_\_\_\_\_, stating that the City of Tallahassee's 2024 SHIP Annual Report, covering SHIP FYs 2021-2022, 2022-2023, and 2023-2024 was available for inspection and comment. The report was posted on the City of Tallahassee's Housing Division Web Page with copies available upon request. The public comment period ended on \_\_\_\_\_.

### Life-to-Date Homeownership Default and Foreclosure

Total SHIP Purchase Assistance Loans: **574**

**Mortgage Foreclosures**

A. Very low income households in foreclosure: **14**  
 B. Low income households in foreclosure: **36**  
 C. Moderate households in foreclosure: **0**  
 Foreclosed Loans Life-to-date: **50**  
 SHIP Program Foreclosure Percentage Rate Life to Date: **8.71**

**Mortgage Defaults**

A. Very low income households in default: **0**  
 B. Low income households in default: **0**  
 C. Moderate households in default: **0**  
 Defaulted Loans Life-to-date: **0**  
 SHIP Program Default Percentage Rate Life to Date: **0.00**

**Strategies and Production Costs**

Strategy	Average Cost
Owner Occupied Emergency Home Repair	\$12,361.04
Owner-Occupied Rehab-Accessibility Rehab	\$12,973.64
Substantial/Major Rehab/Reconstruction	\$69,216.86

**Expended Funds**

Total Unit Count: **42** Total Expended Amount: **\$1,163,677.34**

Strategy	Full Name	Address	City	Zip Code	Expended Funds	FY if Unit Already Counted
Owner Occupied Emergency Home Repair	Marquita Burgess	913 Central Street	Tallahassee	32303	\$4,631.85	
Owner Occupied Emergency Home Repair	Betty Johnson	1312 Alabama Street	Tallahassee	32304	\$2,764.00	
Owner Occupied Emergency Home Repair	Rosemary Rausch	1905 Maymeadow Lane	Tallahassee	32310	\$22,677.50	
Owner Occupied Emergency Home Repair	Vivian Leven	1002 Joe Lewis Street	Tallahassee	32310	\$240.00	
Owner Occupied Emergency Home Repair	Novella Dandridge	2471 Talco Hills #B	Tallahassee	32303	\$6,137.50	
Owner Occupied Emergency Home Repair	Michael Durkins	1209 Coleman Street	Tallahassee	32310	\$4,380.00	

Owner Occupied Emergency Home Repair	James Dugans	1549 Coleman Street	Tallahassee	32310	\$18,615.00	
Owner Occupied Emergency Home Repair	Teresa Gosby	1027 Joe Louis Street	Tallahassee	32304	\$7,698.00	
Owner Occupied Emergency Home Repair	Lucille Williams	2710 Eugene Bailey Rd	Tallahassee	32308	\$6,185.00	
Substantial/Major Rehab/Reconstruct ion	Lauri Hunter	325 Perkins Street	Tallahassee	32301	\$25,528.00	
Owner Occupied Emergency Home Repair	Robin Ceballos	630 West 10th Avenue	Tallahassee	32301	\$15,441.00	
Owner Occupied Emergency Home Repair	Gwendolyn Kelly	1416 Hernando Drive	Tallahassee	32304	\$6,182.00	
Owner Occupied Emergency Home Repair	Yolanda Willis- Young	3719 Sutor Court	Tallahassee	32311	\$12,832.00	
Owner Occupied Emergency Home Repair	Tawana Miller	1019 Dover Street	Tallahassee	32304	\$15,655.00	
Owner Occupied Emergency Home Repair	Donna Uzzi	1937 Naticoke Circle	Tallahassee	32303	\$19,414.00	
Owner Occupied Emergency Home Repair	Elizabeth Howard	3415 Blue Jay Drive	Tallahassee	32305	\$17,875.00	
Owner Occupied Emergency Home Repair	Joseph Allen	1810 Hartsfield Road	Tallahassee	32303	\$12,007.00	
Owner Occupied Emergency Home Repair	Tammy Jackson	3005 Pontiac Drive	Tallahassee	32301	\$7,640.00	
Substantial/Major Rehab/Reconstruct ion	Gwendolyn Kelly	1416 Hernando Drive	Tallahassee	32304	\$33,474.97	
Substantial/Major Rehab/Reconstruct ion	Jiles Leander	813 Alabama Street	Tallahassee	32304	\$185,626.49	
Owner Occupied Emergency Home Repair	Gloria Bryant	2815 Raymond Diehl Road	Tallahassee	32309	\$24,500.00	
Owner Occupied Emergency Home Repair	Patsy Hodges	2619 Holton Street	Tallahassee	32310	\$21,766.00	
Substantial/Major Rehab/Reconstruct ion	Elvia Matthew	620 Dent Street	Tallahassee	32304	\$154,000.00	
Substantial/Major Rehab/Reconstruct ion	Barbara Allen	514 Kissimmee Street	Tallahassee	32305	\$71,300.00	2020-2021

Substantial/Major Rehab/Reconstruction	Lexie Bethea	504 Norma Street	Tallahassee	32301	\$18,749.00	
Substantial/Major Rehab/Reconstruction	LaChanthia Hall	1030 Harlem Street	Tallahassee	32304	\$75,000.00	
Substantial/Major Rehab/Reconstruction	Rodrick Holmes	1800 Keith Street	Tallahassee	32310	\$33,500.00	
Substantial/Major Rehab/Reconstruction	Maribeth Roberts	3418 Prock Drive	Tallahassee	32311	\$7,500.00	
Substantial/Major Rehab/Reconstruction	Carolyn Jones	545 W. Georgia Street	Tallahassee	32301	\$9,000.00	
Owner-Occupied Rehab-Accessibility Rehab	Evelyn White	421 W Brevard St	Tallahassee	32301	\$14,500.00	
Owner-Occupied Rehab-Accessibility Rehab	Lucille Williams	2710 Eugene Bailey Rd	Tallahassee	32308	\$13,050.00	
Owner-Occupied Rehab-Accessibility Rehab	Teresa Gosby	1027 Joe Louis Street	Tallahassee	32304	\$14,550.00	
Owner Occupied Emergency Home Repair	Lorene Rogers	3406 Mizell St	Tallahassee	32305	\$22,070.00	
Owner-Occupied Rehab-Accessibility Rehab	Selmer Brown	2915 Grady Rd	Tallahassee	32312	\$7,600.00	
Owner-Occupied Rehab-Accessibility Rehab	Charles Adcock	2047 Sandcastle Dr.	Tallahassee	32308	\$10,770.00	
Owner-Occupied Rehab-Accessibility Rehab	Flora Coleman	412 Sable Court	Tallahassee	32304	\$11,990.00	
Owner-Occupied Rehab-Accessibility Rehab	Brenda Williams	1020 Bob White Drive	Tallahassee	32305	\$14,550.00	
Owner-Occupied Rehab-Accessibility Rehab	Lillie Dixon	1105 Arkansas St	Tallahassee	32304	\$12,050.00	
Owner-Occupied Rehab-Accessibility Rehab	Costella Jones	3900 Roswell Drive	Tallahassee	32310	\$14,550.00	

Owner-Occupied Rehab-Accessibility Rehab	Perman Arnold	2918 Rackley Drive	Tallahassee	32305	\$14,550.00	
Owner-Occupied Rehab-Accessibility Rehab	Betty Jean Williams	442 West 5th Avenue	Tallahassee	32303	\$14,550.00	
Owner Occupied Emergency Home Repair	Obadiah - Tanis Israel	620 N MLK Blvd	Tallahassee	32301	\$10,871.00	
Substantial/Major Rehab/Reconstruction	Vernon Vagt	301 Fairfield Avenue	Tallahassee	32305	\$147,707.03	

**Administration by Entity**

Name	Business Type	Strategy Covered	Responsibility	Amount
City of Tallahassee	Local Government	All	All	\$77,024.00
Ability First	NonProfit	OOR - Accessibility Rehab	Client Intake	\$12,750.00

**Program Income**

Program Income Funds	
Loan Repayment:	\$60,574.35
Refinance:	\$0.00
Foreclosure:	\$0.00
Sale of Property:	\$0.00
Interest Earned:	\$1,605.51
<b>Total:</b>	<b>\$62,179.86</b>

**Number of Affordable Housing Applications**

Number of Affordable Housing Applications	
Submitted	18
Approved	13
Denied	1

**Explanation of Recaptured funds**

Description	Amount
Not Applicable	

**Total: \$0.00**

**Rental Developments - None**

Form SHIP AR/2009  
67-38.008 (5), F.A.C.  
Effective Date: 5/23/2017

Development Name	Owner	Address	City	Zip Code	SHIP Amount	SHIP Units	Compliance Monitored By
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**Single Family Area Purchase Price**

The average area purchase price of single family units:

Or

√ Not Applicable

**Form 5**

**Special Needs Breakdown**

**SHIP Expended and Encumbered for Special Needs Applicants**

Code(s)	Strategies	Expended Amount	Units	Encumbered Amount	Units
3	Owner Occupied Emergency Home Repair	\$61,938.00	5		
3	Substantial/Major Rehab/Reconstruction	\$408,333.52	3		
3	Owner-Occupied Rehab-Accessibility Rehab	\$142,710.00	11		

**Special Needs Category Breakdown by Strategy**

Strategies	Special Needs Category	Expended Amount	Units	Encumbered Amount	Units
(3) Owner Occupied Emergency Home Repair	Receiving Social Security Disability Insurance	\$18,102.00	3		
(3) Substantial/Major Rehab/Reconstruction	Receiving Supplemental Security Income	\$408,333.52	3		
(3) Owner Occupied Emergency Home Repair	Person with Disabling Condition (not DD)	\$43,836.00	2		
(3) Owner-Occupied Rehab-Accessibility Rehab	Person with Disabling Condition (not DD)	\$142,710.00	11		

**Provide a description of efforts to reduce homelessness:**

The City of Tallahassee regularly addresses homelessness through programming, support services, community engagement, and partnerships. For the FY 2023-2024 program year, the City engaged in the following activities:

- Monthly meetings with local homeless care providers
- Maintain and update the Tallahassee-Leon County Homeless Dashboard through Geographic Information System (GIS) bringing situational awareness and performance data across dozens of agencies.
- Funding Street Outreach Teams and Landlord Liaisons to fill service gaps and increase access to housing resources.
- Promote the Landlord Risk Mitigation Fund to increase access to affordable housing for vulnerable tenants.

**Interim Year Data**

<b>Interim Year 1</b>		
State Annual Distribution	\$1,904,718.00	
Program Income	\$67,804.38	
Program Funds Expended	\$217,432.73	
Program Funds Encumbered	\$1,905,000.00	
Total Administration Funds Expended	\$70,512.09	
Total Administration Funds Encumbered	\$119,957.91	
Homeownership Counseling	\$125,000.00	
Disaster Funds		
65% Homeownership Requirement	\$2,122,432.73	111.43%
75% Construction / Rehabilitation	\$1,872,432.73	98.30%
30% Very & Extremely Low Income Requirement	\$784,438.73	39.77%
30% Low Income Requirement	\$682,994.00	34.63%
20% Special Needs Requirement	\$697,528.00	36.62%
<b>Carry Forward to Next Year</b>		

DRAFT

State Housing Initiatives Partnership (SHIP) Program  
Annual Report and Local Housing Incentives Certification

On Behalf of the City of Tallahassee (Local Government), I hereby certify that:

1. The Annual Report information submitted electronically to Florida Housing Finance Corporation is true and accurate for the closeout year 2021-2022 and interim years 2022-2023 and 2023-2024.
2. The local housing incentives or local housing incentive plan have been implemented or are in the process of being implemented. Including, at a minimum:
  - a. Permits as defined in s.163.3164 (15) and (16) for affordable housing projects are expedited to a greater degree than other projects; and
  - b. There is an ongoing process for review of local policies, ordinances, regulations, and plan provisions that increase the cost of housing prior to their adoption.
3. The cumulative cost per newly constructed housing per housing unit, from these actions is estimated to be \$0.00.
4. The cumulative cost per rehabilitated housing per housing unit, from these actions is estimated to be \$ 0.00.

Staff Member responsible for submitting annual report to FHFC: Jean Amison, Housing Manager

\_\_\_\_\_  
Witness Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chief Elected Official or Designee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness Printed Name

\_\_\_\_\_  
Chief Elected Official or Designee Printed Name

\_\_\_\_\_  
Witness Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness Printed Name

or

ATTEST (Seal)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

420.9075 (10) Each county or eligible municipality shall submit to the corporation by September 15 of each year a report of its affordable housing programs and accomplishments through June 30 immediately preceding submittal of the report. The report shall be certified as accurate and complete by the **local government's chief elected official or his or her designee**. Transmittal of the annual report by a county's or eligible municipality's chief elected official, or his or her designee, certifies that the local housing incentive strategies, or, if applicable, the local housing incentive plan, have been implemented or are in the process of being implemented pursuant to the adopted schedule for implementation.